

Interim

B Lazy M Ranch Owners Association Policy on Notice and Conduct of Meetings

No: BLMROA- 05 - 007

Date: November 19th, 2005

Revision: 1.1 Amended Counsel

Title: Conduct of Meetings

1. Status

- 1.1. New Policy – as required by SB – 05-100

2. Purpose

- 2.1. This Policy establishes the policy/rule for the Notice and Conduct of Meetings of the BLM ROA .

SECTION 14. C.R.S. 38-33.3-308 Meetings – the new law requires:

1. In addition to any notice of annual or special members meetings required by the bylaws, notice of such meetings must be physically posted in a conspicuous place. Notice may also be given through a web site and e-mail.
2. The Association is encouraged to give notices of member and board meetings by electronic means in addition to being given in printed form.
3. If the Association does have the means to give notice electronically, it must give notice of members meetings to those owners who request it and who furnish the Association with the electronic mail addresses. Any electronic notice must be given as soon as possible and at least 24 hours prior to the meeting.
4. A new section again states that Board meetings are open for attendance by owners or their representatives. It further states that member meetings are open to all owners or their representatives.
 - a. It does require that the owner must designate in writing who that representative will be.
 - b. For member meetings, owners or their representatives are entitled to attend, listen and speak at the appropriate time.
 - c. For Board meetings, owners, who are not board members, are not entitled to participate in deliberations or discussions unless authorized

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to do so by a majority of the board.

d. The Board may place reasonable time restrictions on persons speaking but must allow persons to speak before taking action on an item. The Board shall allow persons to speak on each side of an issue.

3. Applicability

3.1. This policy applies to all BLM ROA Meetings.

4. Policy

4.1. The Policy of BLM ROA is that all meetings shall be noticed, by electronic mail, for each member who has given written notice to the Board that they are requesting such notice.

4.2. In addition the Notice of the Meeting shall be posted on the Bulletin Board located at the Jordan Dam or at such other place as the Board may determine is in the best interest of the membership.

4.3. The BLM ROA will give notices of member and board meetings by electronic means in addition to being given in printed form for those members who have not requested electronic notice.

4.4. Any electronic notice must be given as soon as possible and at least 24 hours prior to the meeting.

4.5. The BLM ROA Board meetings are open for attendance by all members or their representatives.

a. The member must designate in writing who that representative will be and shall do so in the form of a proxy, limiting the authority of the proxy holder as the member deems appropriate.

b. For BLM ROA member meetings, owners or their representatives are entitled to attend, listen and speak at the appropriate time.

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- c. For BLM ROA Board meetings, owners, who are not board members, are not entitled to participate in deliberations or discussions unless authorized to do so by a majority of the board.
- 4.6. For members desiring to speak no member may speak for longer than five minutes on a matter that is subject to action by the Board.
- 4.7. The board shall allow persons to speak on each side of an issue, however the cumulative time limit is 15 minutes for any issue.
- 4.8. No audio or video taping of member or Board meetings will be permitted other than any conducted by the Board.
- 4.9. Disruptive or disorderly conduct will not be permitted or tolerated at any meeting. In the event a member is disruptive or disorderly, the Board, by majority action, may take one or more of the following actions:
 - 1. The member may be removed from the premises by any law enforcement official, whether on duty or not. The Board is authorized to hire such security personnel as it deems appropriate for the proper conduct of meetings.
 - 2. The meeting may be adjourned to another time with the disruptive member being charged all costs associated with the holding of another meeting, including notice costs, room rentals or similar expenses.
 - 3. Denying the Disruptive member's right to further participate of speak at the meeting.

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4.10 Robert's Rules of Order are not mandatory for the parliamentary conduct of meetings. The Board may use whatever parliamentary procedures it may adopt, including modified and simplified versions of Robert's Rules of Order.

5. Responsibility

- 5.1. B Lazy M ROA Board is responsible for the enforcement of this policy, the Chair of the Board for any meeting shall have the conclusive authority to determine compliance.
- 5.2 This Policy shall be considered adopted by the Board shall be considered "Interim", until such time as the next regularly scheduled "Membership" meeting is scheduled and the Members can formally vote on it.