

B Lazy M Ranch Owners Association Policy Ranch Office - Agent for Service of Process

No: BLMROA-05-003
Date: July 17, 2018
Revision: 2.0

Title: BLMROA - Ranch - Agent for Service

1. Status

- 1.1 New Policy - for a Ranch Office, storage of Mandated Records, and Agent for Service of Process.

2. Purpose

- 2.1 This Policy establishes the policy/rule for the adoption and amendment of BLM ROA policy relating to Maintaining of an “Office” for the storage for state mandated records to comply with the spirit of SB-05-100.

3. Applicability

- 3.1 This policy applies to the storage of ROA records.

4. Policy

- 4.1 The ROA will post the majority of ROA records on its website and any additional records as may be reasonably requested by any ranch member, provided that the document is not a privileged document, or that the Board does not feel is in the best interest of the ROA for mass public distribution.
- 4.2 The location of past paper records will be determined by the Board.
- 4.3 This Policy conforms to BLMROA Policy 05-001 and uses the B Lazy M Policy Template.
- 4.4 This policy will be considered an ROA record.

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5. Responsibility

- 5.1 Any ROA member may be responsible for maintaining the mandated records of the ROA.
- 5.2 The B Lazy M ROA Board shall be responsible to manage this Policy.