

# **B Lazy M Ranch Owners Association Policy**

## **Notice and Conduct of Meetings**

No: BLMROA-05-007  
Date: July 17, 2018  
Revision: 2.0

Title: Notice and Conduct of Meetings

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### **1. Status**

1.1 New Policy = as required by SB 05-100

### **2. Purpose**

2.1 This Policy establishes the policy/rule for the Notice and Conduct of Meetings of the BLM ROA in compliance with SECTION 14. C.R.S. 38-33.3-308 Meetings.

### **3. Applicability**

3.1 This policy applies to all BLM ROA Meetings.

### **4. Policy**

4.1 The Policy of BLM ROA is that all meetings shall be noticed electronically (examples include but are not limited to: e-mail, website posting, facebook, social media) for all members.

4.2 Each member will provide email address(es) to the Board for Association related communications. If a member is unable to receive notices via electronic means, the member will give notice to the Board that they are requesting notices to be physically mailed.

4.3 Any electronic notice must be given as soon as possible and at least 24 hours prior to the meeting.

4.4 The BLM ROA Board meetings are open for attendance by all members or their representatives.

a. The member must designate in writing who that representative will be and shall do so in the form of a proxy,

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- limiting the authority of the proxy holder as the member deems appropriate
  - b. For BLM ROA member meetings, owners or their representatives are entitled to attend, listen and speak at the appropriate time.
  - c. A member who has new business that is not on the agenda shall submit subject matter to the Board at least three days in advance of the next scheduled Board or Member meeting.
- 4.5 For members desiring to speak, no member may speak for longer than five minutes on a matter that is subject to action by the Board
- 4.6 The Board shall allow persons to speak on each side of an issue. The cumulative time limit is 15 minutes for any issue.
- 4.7 No audio or video taping of Member or Board meeting will be permitted other than any conducted by the Board.
- 4.8 Disruptive or disorderly conduct will not be permitted or tolerated at any meeting. In the event a member is disruptive or disorderly, the Board, by majority action, may take one or more of the following actions:
- 1. The member may be removed from the premises by any law enforcement official, whether on duty or not. The Board is authorized to hire such security personnel as it deems appropriate for the proper conduct of meetings.

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2. The meeting may be adjourned to another time with disruptive member being charged all costs associated with the holding of another meeting, including notice costs, room rental or similar expenses.
    3. The disruptive member's right to further participate or speak at the meeting may be denied.
  - 4.9 Robert's Rules of Order are not mandatory for the parliamentary conduct of meetings. The Board may use whatever parliamentary procedures it may adopt, including modified and simplified versions of Robert's Rules of Order.
- 5. Responsibility**
- 5.1 The B Lazy M ROA Board is responsible for the enforcement of this policy. The Chair of the Board, for any meeting, shall have the conclusive authority to determine compliance.